

## UMCSCE CONSTITUTION

Revised 29/06/2021

**ARTICLE 1.**

**NAME OF CLUB**

The name of this club shall be Udzungwa Mountains  
College Students Club of Entrepreneurship (**UMCSCE**)

**ARTICLE 2.**

**PURPOSE OF CLUB**

Udzungwa Mountains College Students Club of Entrepreneurship aims in connecting local and global entrepreneurs with college students seeking to be Midas Touch Entrepreneurs of Tanzania who will see business opportunities where others see only obstacles.

**ARTICLE 3.**

**MEMBERSHIP**

Any former or current college student of Udzungwa Mountains College Trust (UMCTO) is eligible to join this club as well as others who are interested to join UMCSCE.

**ARTICLE 4.**

**QUALIFICATION AND ELECTION OF OFFICERS**

### **Section 1;**

Club officers of the UMCSCE must be college students of Udzungwa Mountains College Trust (UMCTO).

### **Section 2;**

Club officers will be President, Vice - President / CSO Representative, and Secretary / Treasurer. Club elections will be held when the duration of job tasks come to an end.

### **Section 3;**

The election will be done by secret ballot by club members of **UMCSCE** who have attended at least two meetings.

**ARTICLE 5.**

**DUTIES OF THE CLUB OFFICERS**

**Section 1;** President.

1. Preside over all meetings.
2. Call special meetings.
3. Carry out the provisions of the constitution.
4. Appoint committees and chairpersons.
5. Oversee all committee activities.
6. Print and distribute agenda for all meetings.

**Section 2;** Vice President / CSO Representative.

1. Assume the duties of the president in his / her absence.
2. Perform any duties delegated by the president.
3. Attend all clubs and student organizations meetings.
4. Report the results of CSO meetings at club meetings.

**Section 3;** Secretary / Treasurer.

1. Record and keep accurate minutes of all meetings.
2. Act as correspondence clerk.
3. Handle funds and finances for club.
4. Keep financial records.
5. Pay bills and release funds as voted by the general membership.
6. Make financial reports at least once a month at the meeting.

**ARTICLE 6.**

**EXECUTIVE COUNCIL**

**Section 1;**

The Executive Council will consist of the President, Vice President / CSO Representative, Secretary / Treasurer who shall meet as often as necessary.

**Duties of the Executive Council**

**Section 2;**

1. To formulate policy of the club between regular meetings in case of emergencies, subject to approval of the general membership.

2. To execute policies determined by the general membership.
3. To govern activities of the club.
4. To compile agenda for general meetings.
5. Conduct meeting before general assembly to discuss club activities and information.

**ARTICLE 7.**

**IMPEACHMENT / REMOVAL AND REPLACEMENT  
OFFICER AND MEMBERS**

**Section 1;**

All elected officers and club members may be subjected to impeachment and removal by a two – thirds majority vote of the total membership.

**Section 2;**

Grounds for impeachment are negligence and any form of misconduct which is damaging to the club. An officer member may be impeached / removed only under the following conditions; there must be a quorum present during impeachment / removal; two – thirds of the membership must vote; prior to impeachment / removal there must be one week’s notice of intent publicized.

**Section 3;**

Any officer vacancies shall be filled by an election held within two weeks.

**ARTICLE 8.**

**MEETINGS**

**Section 1.**

There must be a quorum (a quorum is 50 percent plus 1 of the active membership) present in order to take care of financial action.

**Section 2;**

Minutes must be kept of all financial action with the Club Secretary / Treasurer.

## COMMITTEES

### ARTICLE 9.

#### **Section 1.**

The standing committees of this club shall be appointed as necessary.

### ARTICLE 10.

## ADVISOR

**Section 1.** The role of the advisor is to;

1. Serve as the official staff representative of the Udzungwa Mountains College Trust (UMCTO).
2. Work closely with the club to ensure a cooperative relationship between the advisor, and the club membership.
3. Assist each officer of the club in understanding their duties.
4. Give particular attention to the financial activities of the group in order to prevent the incurring of organizational debts for succeeding members to pay.
5. Assist college students to understand and apply democratic principles within their own organizations, and in working with others.
6. Be present for all official club / organization meetings and activities (business and social, and to advise students of the policies and procedures which they must follow as a club / organization.
7. Ensure that all reasonable steps are taken to ensure the safety, and welfare of club members.
8. Ensure that appropriate college policies are upheld.
9. To sign all club / organization requisitions for the club organizations, and to make sure that 1) their Student Secretary / Treasurer or President or Vice President signs it and 2) that the expenditure is correct within all existing policies.

### ARTICLE 11.

## RESPONSIBILITIES

#### **Section 1:**

UMCSCE accepts full financial responsibility for all activities that bear its name as official sponsor, and will adhere to college regulations. All publicity for on event must bear the name of the sponsoring club.

**ARTICLE 12.**

**RIGHT TO ACT**

**Section 1;**

Any club officer, club member does not have the right to incur any debt or become involved in any business under the title or by implying the title of a club in any way unless given full authority to do so by the club.

**ARTICLE 13.**

**AMENDMENTS TO CONSTITUTION**

**Section 1.**

Any amendment change requires a two – thirds vote at a general club meeting.